

**Procedure for Lodgment of Claims under Para 1-4(a) and 1-4(d) of Commerce Division's S.R.O. No. 711 (I)/2018 dated June 08, 2018 regarding Local Taxes and Levies Drawback (Non-Textile) Order 2018**

**Role and Responsibility of Exporter:**

1. Claims will be lodged by eligible exporters with the Authorized Dealer (AD) for eligible products against which export proceeds have been realized as per prescribed format (**Annexure I**) which also lists the documents required to be submitted with the claim.
2. Claimant will obtain certificate from the relevant association (or Chamber of Commerce in case respective Association does not exist) as per prescribed format (**Annexure IV**) of whom it is a member as required under the S.R.O. This certificate will be valid for one year from the date of issue. Certification of individual claims from Association / Chamber is not required.
3. Application by the exporter will be signed and stamped by officer(s) of claimant who is/are authorized to operate the account of the claimant with the AD. The AD will verify the signatures.

**Role of Authorized Dealer (AD):**

1. The banks are required to properly examine and audit the claims and exercise extreme care in processing of claims prior to submission at SBP BSC.
2. The claim will be scrutinized by the AD on FIFO basis as per the procedure circulated herewith. Claims found discrepant will be got rectified from the claimant and will be considered in processing queue as per date of rectification.
3. Each bank will designate a Central Hub in each region corresponding to SBP BSC Offices listed at **Appendix A**.
4. AD will receive and entertain only those claims for which the proceeds have been realized in its bank.
5. Each Central Hub will provide the details of at least two contact persons who will communicate with SBP BSC Offices for the purpose of drawback. This information will be provided to relevant email address provided in **Appendix A**.
6. Claims found in order will be submitted to relevant SBP BSC Office by the Central Hub in a consolidated form under covering letter format at **Annexure II** within 15 days of submission to them. For rectified claims, two weeks period available to AD for processing will be counted from the date of rectification.
7. The **Annexure II** will also be signed by Regional Compliance / Internal Audit Head.

8. The details of Claim will be provided as per format given at **Annexure III**. This is to be prepared on MS Excel file available at [http://www.sbp.org.pk/sbp\\_bsc/BSC/epd/index.htm](http://www.sbp.org.pk/sbp_bsc/BSC/epd/index.htm). Only the file downloaded from this address is to be used for the purpose. The printout of the **Annexure III** will also be signed by Regional Compliance / Internal Audit Head.

9. The Consolidated Claim will bear a unique number on the following format:

“Bank EFE Prefix-SBP BSC Office Code-NT(FY)-Serial number of claim e.g. ABC-LHR-NT(2018-19)-0001”  
The “Serial number of claim” would be running serial of claims submitted by the bank to a particular SBP BSC Office.

10. Besides the hard copies, the bank will also submit soft copy of the **Annexure III** on emails listed against each SBP BSC Field Office in **Appendix A**. The name of the MS Excel file will also be the same as the unique number of the claim.

11. The consolidated claim will not include any individual discrepant claim and such claims of exporters with expired registration of association or **Annexure IV** as on the date of submission of claim with the AD.

12. While submitting **Annexure II and Annexure III** containing claims of shipments during 16th June 2021 to 30th June 2021, relevant Master Bills of Lading / Airway Bills showing Shipped on Board / Flight Dates will also be submitted.

13. AD will chronologically maintain the record of **Annexure II and Annexure III** along with complete claims at central hub for verification by SBP / Govt. Auditors.

14. Each claimant may also be informed immediately through separate email along with the detail of their claims lodged with SBP BSC. It is recommended that discrepancies in claims as communicated by SBP BSC may also be shared with respective claimants within two working days.

#### **Payment Mechanism:**

1. As detailed above, the particulars of claims which are found in order for payment by the bank will be sent to SBP BSC Office by the Central Hub as a Consolidated Claim as per format and email.

2. If required, SBP BSC may defer the payment of a consolidated claim or any one or more individual claims in the consolidated claim and require submission of relevant documents.

3. Amount of claims found in order by SBP BSC will be credited to account of concerned bank for onward credit to claimants within 24 hours.

### **Broad Guidelines for Calculation of Drawback:**

1. Each claim would be lodged against a single EFE/Manual E-Form/EPZ Gate Pass.
2. Date of shipment as per shipping documents must be from 01-07-2018 to 30-06-2021.
3. Shipped goods must include eligible HS Codes as listed in **Annexure II** to Ministry S.R.O.
4. Amount of Foreign Currency to be used: Lowest of the following three:
  - a. Amount of EFE / EPZ Gate Pass
  - b. Declared Value on GD form
  - c. Realized amount
5. Any commission paid will be deducted from the amount obtained from 4 above.
6. In claim of involvement of multiple categories in a shipment, amount obtained from 5 above will be divided into different categories in the ratio of assessed values on GD form.
7. Applicable amount of Foreign Currency will be converted to PKR using the SBP DMMD WAR of the date of realization.

<http://www.sbp.org.pk/ecodata/rates/war/WAR-Current.asp>

Besides, weighted average rate for multiple realization may be calculated by using following formula:

$$= \frac{(value\ 1\ x\ rate\ 1) + (value\ 2\ x\ rate\ 2) + \dots (Value\ n\ x\ rate\ n)}{(value\ 1 + value\ 2 + \dots value\ n)}$$

For currencies not available in the DMMD WAR, Mark to Market Revaluation Ready rates may be used.

<http://www.sbp.org.pk/ecodata/rates/m2m/M2M-Current.asp>

8. From the PKR arrived at 7 above, freight and insurance amounts will be deducted. Gross amounts of the invoices are required to be deducted. In claim of multiple categories in a shipment, Freight and Insurance amounts will be proportionately divided into each category as done in 6 above. This will give Net FOB Value.
9. Applicable percentage of drawback will be applied on the Net FOB Value to arrive at the admissible drawback amount.

Applicable percentage (%)= 50% of the rate of drawback given in **Annexure II** to Ministry Notification (%) + 2% (if export has been done to a country listed in **Annexure I** to Ministry Notification)

The units operating in EPZ will also submit their claims for drawback through the concerned bank branch of EPZ to its Central Hub Branch. The said claims will be processed in Central Hub Branch under the same instructions issued for Pakistani Exporters, except for the differences enlisted as under:

- a) E-Form will be replaced by “Export Gate Pass” issued by the Manager Facilitation, Export Processing Zone.
- b) “Export Proceed Realization Certificate” will be substituted by the following:
  - i. SWIFT message
  - ii. Certificate of Receipt of Export Proceeds issued by the concerned bank branch of EPZ.

**Procedure for Lodgment of Claims under Para 1-4(b) and 1-4(c) of Commerce Division's S.R.O. No. 711 (I)/2018 dated June 08, 2018 regarding Local Taxes and Levies Drawback (Non-Textile) Order 2018**

1. The claim under 1 (4) (b) and 1 (4) (c) will be lodged in consolidated form from a single Authorized Dealer (AD), even if the exporter has claimed drawback under 1 (4) (a) through multiple ADs.
2. Claim under 1 (4) (b) would be required to be lodged through the same AD through whom claim under 1 (4) (c) will be lodged.
3. Similarly, if an exporter has claimed drawback from multiple Offices of SBP BSC under 1 (4) (a), consolidated claims under 1 (4) (b) and 1 (4) (c) would be lodged to any one of the offices. Further, claims under 1 (4) (b) will be lodged to the same Office of SBP BSC where claim under 1 (4) (c) will be lodged.
4. Claims will be lodged through the AD's Regional Hubs formed under procedure given in Para 1-4(a) and 1-4(d).

**CLAIM UNDER 1 (4) (c)**

5. For the purpose of 1 (4) (c), the claimant will claim an amount equal to the sum of all its claims paid / ready for payment (submitted to SBP BSC) under 1 (4) (a) for shipments made during July – Dec of each year.
6. Claimant will obtain a certificate of payment from all concerned ADs on a format given at **Annexure V**. In case of loss of certificate, the word "Duplicate" will be prominently marked in indelible ink at the top of duplicate certificate.
7. These certificates in original along with consolidated claim will be provided to nominated AD as per format at **Annexure VI**.
8. The nominated AD will verify the consolidated claim in **Annexure VI** as per the certificates (Annexure V) provided by all concerned ADs and it's own and forward the same to SBP BSC on **Annexure VII**.
9. Only claims already paid / ready for payment (submitted to SBP BSC) till the date of claim will be included. Pending / discrepant claims, if any, will not be included.
10. The claim amount shall not include the incentive for non-traditional markets as the same has already been paid in full.
11. AD will process the claim within 15 days on FIFO basis from the date of receiving. Discrepant claims will be returned and will be considered as fresh in queue upon resubmission.

12. The exporter will also provide a Bank Guarantee in favour of the nominated authorized dealer (AD) to the effect that amount being paid to it under 1 (4) (c) will be refunded immediately upon demand by the AD in case it fails to achieve 10% or more increase in exports in any eligible category in performance year over base year. This bank guarantee would be required by AD from claimant, when the SBP / BSC informs AD that submitted claim is found in order and specified amount of fund will be released upon confirmation by the AD that bank guarantee is arranged from claimant.
13. The Bank Guarantee will be kept by the AD submitting the claim till finalization of claim submitted under 1(4)(b). In case, refund is required (point 20), SBP BSC will debit the account of the AD which in turn will recover the amount from exporter as per Bank Guarantee.
14. Upon verification of claim, SBP BSC will pay the total amount of claim to the nominated AD for onward credit to the claimant within 24 hours of credit.

#### **CLAIM UNDER 1 (4) (b)**

15. For the purpose of claim under 1 (4) (b), data of two Financial Years would be required.
16. The data of claims submitted under 1 (4) (a) will be used to determine export performance. For this purpose, the concerned ADs will provide summary of submitted claims for the performance year on **Annexure VIII**. The nominated AD will forward these Annexure VIII along with its own to SBP BSC. No other data will be required by SBP BSC for the purpose of base year. However, if claimant changes field office with respect to its previous performance year (currently base year), in that case AD and claimant both will mention the same in their request letter.
17. For the purpose of calculating export performance, the established practice of using net FOB values will be followed. Further, the increase will be calculated separately for each category i.e. claim under 1 (4) (b) will be evaluated separately for each category. The calculation method has been elaborated separately.
18. Format for the claim by exporter is provided at **Annexure IX**. Whereas, AD will forward the same as per format given at **Annexure X**.
19. The cut-off date for filing claims to SBP for exports in each financial year shall be 31<sup>st</sup> May of the subsequent year and after that no claims shall be accepted by SBP BSC.
20. Exporters not submitting claims under 1 (4) (b) latest by 31<sup>st</sup> May of the subsequent year, will be considered to have not achieved 10% increase in performance year over base year. Any payment made under 1 (4) (c) to such exporters will be got refunded by invoking provided guarantee. Similarly, refund will be effected for exporters who submit the claim under 1 (4) (b), but their increase is less than 10% in any one or more categories. Such refund will be considered Category wise. For example, if the exporter achieves 10% increase in Leather Garments but not in Gloves, only the payment obtained under 1 (4) (c) for Gloves claims will be got refunded. However, net

receivable or payable claim amount against all categories will be calculated before finalization of claim.

**Calculation of Export Performance:**

1. For each export transaction, lowest of the following three foreign currency amounts will be used as basis of calculation:
  - a. Amount of EFE
  - b. Declared Value on GD form
  - c. Realized amount
2. Any commission paid will be deducted from the amount above.
3. In case of involvement of multiple categories in a shipment, amount obtained from above will be divided into different categories in the ratio of declared values on GD form.
4. Yearly average of SBP DMMD WAR of the base year would be used for conversion of foreign currencies of both years (base and performance) into PKR. The rates for FY 2017-18 are given in **Annexure XI**. Whereas, yearly WAR for the subsequent FY will be communicated to central hubs of banks at the end of that FY through email.
5. From the PKR arrived above, freight and insurance amounts will be deducted. Gross amounts of the invoices are required to be deducted. In case of multiple categories in a shipment, Freight and Insurance amounts will be proportionately divided into each category in the ratio of declared values on GD form. This will give Net FOB Value for each category of the export shipment.
6. Net FOB values for all export shipments of a Financial Year will be summed up for each category separately.
7. Yearly total Net FOB values for each category will be compared separately to determine percentage increase in each category.

## ON LETTER HEAD OF CLAIMANT

No. \_\_\_\_\_

Date: \_\_\_\_\_

The Manager  
 Name of Branch  
 Name of Bank  
 City

Dear Sir / Madam

**APPLICATION FOR PAYMENT OF LOCAL TAXES AND LEVIES DRAWBACK (NON TEXTILE)**

I / We, M/s \_\_\_\_\_ having NTN No. \_\_\_\_\_ hereby apply for payment of Drawback under Para 1 (4) (a) and 1 (4) (d) of Commerce Division S.R.O. No. 711(I)/2018 and EPD Circular Letter No. \_\_\_\_\_ against shipment made by us as per following details:

1. E-Form / EFE No. \_\_\_\_\_ (N.O.C. No. at EPZ Gate Pass in claim of claimant located in EPZ)
2. GD No. \_\_\_\_\_
3. Shipment Date: \_\_\_\_\_
4. HS Code(s) for Claim: \_\_\_\_\_
5. Country of Export: \_\_\_\_\_
6. Realization Date: \_\_\_\_\_
7. SBP DMMD WAR on Realization Date: \_\_\_\_\_
8. Realization FCY: \_\_\_\_\_
9. Commission Paid (FCY) : \_\_\_\_\_
10. Applicable FCY Amount: \_\_\_\_\_ (Lowest value of EFE/GD/Realized)
11. Equivalent PKR: \_\_\_\_\_
12. Freight Paid: \_\_\_\_\_
13. Insurance Paid: \_\_\_\_\_
14. Net FOB Value: \_\_\_\_\_
15. Category wise incentive of Drawback: \_\_\_ + \_\_\_ = \_\_\_ (50% of the incentive of drawback + 2% drawback for export to nontraditional market)
16. Total Amount of Drawback: \_\_\_\_\_

We undertake that the above claim is genuine as per the conditions of the Ministry of Commerce and Textile S.R.O. "Local Taxes and Levies Drawback (Non-Textile) Order, 2018". If any discrepancy is subsequently detected in a claim, SBP BSC may impose penalty up to 100% of the claim in addition to refund of amount of claim paid by instructing the AD to debit our account.

In support of our claim, we have already submitted the following documents at the time of shipment (if any document is missing, may be submitted along with claim):

1. Print of EFE/E-Form
2. Print of GD Form
3. Copy of Commercial Invoice
4. Shipping Documents (MBL/MAWB)
5. Copy of Freight Invoice
6. Copy Insurance Invoice
7. Copy of certificate from the Association (may be submitted once)
9. Copy of Annexure "A"

Signatures with Stamp showing designation



## ON LETTER HEAD OF BANK

No. (As per prescribed format)

Date: \_\_\_\_\_

The Director FEOD/ Chief Manager  
State Bank of Pakistan  
SBP BSC (Bank)  
Karachi / Name of Field Office

Dear Sir / Madam

**SUBMISSION OF CONSOLIDATED CLAIM OF IN-ORDER  
DRAWBACK CLAIMS ON EXPORT OF NON - TEXTILE PRODUCTS**

With reference to EPD Circular Letter No. \_\_\_\_\_, we submit herewith consolidated claim against various claims received from our customers under Commerce Division S.R.O. No. 711(I)/2018 and EPD Circular Letter No. \_\_\_\_\_. The summary of the claims is as under:

Number of in-order Claims: \_\_\_\_\_

Amount of in-order Claims: \_\_\_\_\_

We certify that we have scrutinized the individual claims as per guidelines given in the abovementioned EPD Circular Letter and Commerce Division's S.R.O. and full amounts of applicable freight and insurance have been deducted where required.

We understand that SBP / SBP BSC will verify the individual claims. SBP BSC may withhold the payment of any one or more of the individual claims included in this consolidated claim and require submission of claim documents.

We undertake that in claim any discrepancy is detected subsequently in any individual claim, the SBP may debit the amount involved to our account along with the penalty @ 4% p.a. plus inter-bank rate on date of payment. Penalty will be applicable from the date of submission of claim to SBP BSC till the date of rectification of discrepancy.

We also undertake that if an ineligible claim is subsequently detected, SBP may debit the amount involved to our account along with 100% penalty

We further undertake that we will keep proper record of the individual and consolidated claims for subsequent verification / audit / inspection.

Yours faithfully,

Signature and Stamp of Contact Person of the Regional Hub

Signature and Stamp of Regional Compliance / Internal Audit Head



**ANNEXURE - IV**

ON LETTER HEAD OF ASSOCIATION / CHAMBER OF COMMERCE

No. \_\_\_\_\_

Date: \_\_\_\_\_

**CERTIFICATION OF BEING ELIGIBLE EXPORTER FOR PRODUCTS UNDER COMMERCE DIVISION S.R.O. LOCAL TAXES AND LEVIES DRAWBACK (NON TEXTILE) ORDER, 2018**

This is to certify that M/s. \_\_\_\_\_ bearing NTN \_\_\_\_\_ and our registration No. \_\_\_\_\_ valid till \_\_\_\_\_ is a bonafide exporter of products falling under Commerce Division's S.R.O. regarding Local Taxes and Levies Drawback (Non-Textile) Order , 2018 and SBP EPD circular letter No. \_\_\_\_\_.

Signature and Stamp of Authorized Officials

(Stamp / Seal of Association / Chamber of Commerce Containing Date)

ON LETTER HEAD OF BANK

No. \_\_\_\_\_

Date: \_\_\_\_\_

**To whom it may concern**

With reference to EPD Circular Letter No. \_\_\_\_\_, we have received/submitted category wise total claim amounts on behalf of M/s. \_\_\_\_\_ having NTN No. \_\_\_\_\_ for shipments from July\_\_ to Dec \_\_ as per the following summary:

SBP BSC Office	Category	Claim Amount received/submitted under Para 1(4)(a)	Claim amount received/submitted for export to Non-traditional Market (2%) {under Para 1(4)(d)}	Total Amount received/submitted {under Para 1(4)(a) plus Para 1(4)(d)}

We undertake that if any discrepancy is subsequently detected in provided information, SBP may debit the amount involved to our account along with 100% penalty.

We further undertake that we will keep proper record of claims for subsequent verification / audit / inspection.

Yours faithfully

Signature and Stamp of Contact Person of the Regional Hub

Signature and Stamp of Regional Compliance / Internal Audit Head

## ON LETTER HEAD OF CLAIMANT

No. \_\_\_\_\_

Date: \_\_\_\_\_

The Manager  
 Name of Branch  
 Name of Bank  
 City

Dear Sir / Madam

**APPLICATION FOR PAYMENT OF LOCAL TAXES AND LEVIES DRAWBACK ON EXPORT OF NON-TEXTILE PRODUCTS**

I / We, M/s \_\_\_\_\_ having NTN No. \_\_\_\_\_ and hereby apply for payment of Drawback under Para 1 (4) (c) of Commerce Division S.R.O. No. 711(I)/2018 and EPD Circular Letter No. \_\_\_\_\_ against claims paid / ready payment (submitted to SBP BSC) under Para 1 (4) (a) for exports done by us during July \_\_\_ to Dec \_\_\_ as per following summary:

SBP Office	BSC	Authorized Dealer	Amount of Claims Received / submitted less Incentive for Non-Traditional Markets (Rs.)	
			Category 1 (3%)	Category 2 (4%)
Totals				
Total of All Categories				

In view of the above, it is requested that an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) may be paid to us under Para 1 (4) (c) of the Commerce Division's S.R.O. mentioned above.

We undertake that the above information is correct. In case any discrepancy is detected subsequently, SBP BSC may impose penalty up to 100% of the claim in addition to refund of wrongly claimed amount by instructing the AD to debit our account.

We will arrange the Bank Guarantee before disbursement of claim as per relevant instructions to the effect that amount paid to us under this claim in any category will be refunded immediately upon demand by the AD in case we fail to achieve 10% or more increase in exports in performance year over base year in that category.

Signatures with Stamp showing designation

ON LETTER HEAD OF BANK

No. \_\_\_\_\_

Date: \_\_\_\_\_

The Director FEOD/ Chief Manager  
State Bank of Pakistan  
SBP BSC (Bank)  
Karachi / Name of Field Office

Dear Sir / Madam

**APPLICATION FOR PAYMENT OF LOCAL TAXES AND LEVIES DRAWBACK ON EXPORT OF NON-  
TEXTILE PRODUCTS**

With reference to EPD Circular Letter No. \_\_\_\_\_, we submit herewith claim of M/s \_\_\_\_\_ having NTN No. \_\_\_\_\_ under Para 1 (4) (c) of Commerce Division's S.R.O. No. 711(I)/2018 for amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_). Category wise breakup of the claim is given in the attached claim of exporter. Copies of Annexure V by all concerned ADs are also attached.

Yours faithfully,

Signature and Stamp of Contact Person of the Regional Hub

Signature and Stamp of Regional Compliance / Internal Audit Head

Encl.:

ON LETTER HEAD OF BANK

No. \_\_\_\_\_

Date: \_\_\_\_\_

**To whom it may concern**

With reference to EPD Circular Letter No. \_\_\_\_\_, we have received/submitted category wise total claim amounts on behalf of M/s. \_\_\_\_\_ having NTN No. \_\_\_\_\_ for shipments from July \_\_\_ to June \_\_\_ as per the following summary:

SBP BSC Office	Category	Claim Amount received/submitted under Para 1(4)(a)	Claim amount received/submitted for export to Non-traditional Market (2%) {under Para 1(4)(d)}	Total Amount received/submitted {under Para 1(4)(a) plus Para 1(4)(d)}

We undertake that if any discrepancy is subsequently detected in provided information, SBP may debit the amount involved to our account along with 100% penalty.

We further undertake that we will keep proper record of claims for subsequent verification / audit / inspection.

Yours faithfully

Signature and Stamp of Contact Person of the Regional Hub

Signature and Stamp of Regional Compliance / Internal Audit Head

## ON LETTER HEAD OF CLAIMANT

No. \_\_\_\_\_

Date: \_\_\_\_\_

The Manager  
 Name of Branch  
 Name of Bank  
 City

Dear Sir / Madam

**APPLICATION FOR PAYMENT OF LOCAL TAXES AND LEVIES DRAWBACK ON EXPORT OF NON-TEXTILE PRODUCTS**

I / We, M/s \_\_\_\_\_ having NTN No. \_\_\_\_\_ hereby apply for payment of Drawback under Para 1 (4) (b) of Commerce Division's S.R.O. No. 711(I)/2018 and EPD Circular Letter No. \_\_\_\_\_ against 10% or more increase in export in performance year as compared to that in base year as per following summary:

**Increase in Export Performance:**

Financial Year / Category	Net FOB Export Value (Rs.)	
	Category 1 (3%)	Category 2 (4%)
(Performance Year)		
(Base Year)*		
Increase Amount		
Increase %		

\*The data of shipments of base year is already submitted at SBP BSC \_\_\_\_.

**Receivable / Refundable Drawback:**

	Amount (Rs.)	
	Category 1 (3%)	Category 2 (4%)
Received / Submitted under Para 1(4)(a) less under Para 1(4)(d)		
Received under Para 1(4)(c)		
Receivable/Refundable(-)		
Total Receivable/Refundable(-)		

In view of the above, it is requested that an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) may be paid / refunded to / from us under Para 1 (4) (c) of the Commerce Division S.R.O. mentioned above.

We undertake that the above information is correct. In case any discrepancy is detected subsequently, SBP BSC may impose penalty of up to 100% of the claim in addition to refund of wrongly claimed amount by instructing the AD to debit our account.

Signatures with Stamp showing designation



ON LETTER HEAD OF BANK

No. \_\_\_\_\_

Date: \_\_\_\_\_

The Director FEOD/ Chief Manager  
State Bank of Pakistan  
SBP BSC (Bank)  
Karachi / Name of Field Office

Dear Sir / Madam

**APPLICATION FOR PAYMENT OF LOCAL TAXES AND LEVIES DRAWBACK ON EXPORT OF NON-TEXTILE PRODUCTS**

With reference to EPD Circular Letter No. \_\_\_\_\_, we submit herewith claim of M/s \_\_\_\_\_ having NTN No. \_\_\_\_\_ under Para 1 (4) (b) of Commerce Division's S.R.O. No. 711(I)/2018 for amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) to be paid to / refunded from the exporter. Category wise details of yearly performance and claim is given in the attached claim of exporter. Annexure VIIIs issued by all concerned ADs are attached in respect of claim payments for shipments of performance year, whereas the data of shipments of base year is already submitted at SBP BSC \_\_\_\_.

Yours faithfully,

Signature and Stamp of Contact Person of the Regional Hub

Signature and Stamp of Regional Compliance / Internal Audit Head

Encl:

**Yearly Average DMMD WAR Applicable on Incremental Portion of LTLD Order, 2018**

<b>Currency</b>	<b>Base year conversion (2017-18)</b>
AED	29.91426
AUD	85.16527
CAD	86.53478
CHF	113.22587
EURO	131.20962
GBP	148.15079
JPY	0.99670
SAR	29.29905
USD	109.88039

**APPENDIX - A**

<b>Sr. No.</b>	<b>SBP BSC Offices Office</b>	<b>Code</b>	<b>Email Address</b>
1.	FEOD SBP-BSC, Karachi	KHI	govtschemes.khi@sbp.org.pk
2.	Hyderabad	HYD	govtschemes.hyd@sbp.org.pk
3.	Quetta	QTA	govtschemes.qta@sbp.org.pk
4.	Lahore	LHR	govtschemes.lhr@sbp.org.pk
5.	Faisalabad	FSD	govtschemes.fsd@sbp.org.pk
6.	Sialkot	SKT	govtschemes.skt@sbp.org.pk
7.	Multan	MUL	govtschemes.mul@sbp.org.pk
8.	Rawalpindi	RWP	govtschemes.rwp@sbp.org.pk
9.	Peshawar	PEW	govtschemes.pew@sbp.org.pk
10.	Gujranwala	GUJ	govtschemes.guj@sbp.org.pk